

How to Get Started with Enrollment

- **Step 1 - Complete and submit the Employer Enrollment Packet with DocuSign**
(found under Employers on the navigation bar)
- **Step 2 - Breckpoint will set up your enrollment portal account and email logins to you**
- **Step 3 - Fill out the Employee Eligibility Census**
(Excel file download found under Employers on the navigation bar)
- **Step 4 - Login to your Employer portal at Breckpoint and securely upload your completed Census file**